

## Minutes of the Parish Council Meeting

### BARSHAM PARISH COUNCIL

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**DATE:** Monday 23<sup>rd</sup> July 2018

**TIME:** 7:30pm

**PLACE:** Barsham Village Hall

**PRESENT:** Andrew Ross (Chairman), Barry Sampson (Vice Chairman), Grace Howlett, Ruth Loades, James Goodley, Stewart Laws

Dr. Marie Strong (County Councillor). Cllr Tom Fitzpatrick (District Councillor)

**PUBLIC:** 10

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1. **Welcome by the Chairman at 7.31 pm.**

2. **To receive apologies for absence**

Apologies received from Robert Fletcher.

3. **To receive declarations of interest in items on the agenda and requests for dispensation**

Grace Howlett said that she was affected by the shrine traffic and should not wish to vote on this matter.

4. **Meeting Adjourned by Chairman**

- Cllr Marie Strong gave a report with regard to recycling and the need to remind people what can be recycled without charge (currently only DIY waste incurs a charge). Also to encourage people to ensure the validity of anyone removing rubbish on their behalf to help prevent fly tipping. (report attached with these minutes).
  
- Cllr Tom Fitzpatrick gave a report on many items (report attached with these minutes)
  
- Shrine Traffic. A study is being carried out by Norfolk County Council on the effects and possible solution to the current vehicle traffic problem surrounding the two shrines in the locality. Proposals from North and West Barsham have been put forward but it is important to come to an agreement with regard to the best solution for all parishioners, if that is possible. Marie Strong confirmed that all proposals were being looked at by the Council, but that an agreement was required to determine the best and final proposal, following several meetings and discussions in the past.  
A discussion took place with members of the public.  
Whilst traditionally pilgrims came on foot, now coaches and cars are the main mode of transport and the Church is not providing adequate arrangement to deal with the greatly increased number of pilgrims. Questions were raised with regard to who had the right to erect or remove traffic diversion signs.  
Concerns were, once again, raised with regard to the consequence of emergency vehicles being unable to attend any member of the public in the area, due to the traffic chaos. It was felt that the Church should provide funding for properly trained traffic marshals, as well as finding a solution to the problem that the shrines' popularity has created.  
A point was raised that it should not be the responsibility of members of the public to find a

solution to the traffic problem, but rather that of the County Highways department.

James Goodley pointed out that there may be a new Basilica being planned and that this planning permission should be on the grounds that the Church resolve the traffic problems in the surrounding areas.

Patrick Sayer (member of public present representing North and West Barsham) had previously produced a detailed report outlining two proposals.

Proposal A – A single route for all traffic

Proposal B – A pincer movement separating cars and coaches

The proposals in his report were discussed at length and finally an agreement was reached to put forward the following proposal to the vote:

That both cars and coaches are directed along the Dry Road (B1105) and down Egmore road towards Walsingham and then right into the Walsingham Coach Park. Cars would continue through the coach park and turn left down Blind Dick's Lane, right onto the Fakenham Road and then right again down the Holy Mile (Lower Road) and to the Shrine and the car parks provided there. Coaches will remain in the coach park. This option has the considerable advantage of not passing a single house and therefore not blocking anyone's access in or out.

It was unanimously **AGREED** that this should be accepted as the proposal.

5. **The meeting reconvened by the Chairman at 8.50 pm.**

Barry Sampson left the meeting at 8.14 pm Cllr Marie Strong and Cllr Tom Fitzpatrick left the meeting at 8.50 pm.

6. **To approve the minutes of the meeting held on Monday 21<sup>st</sup> May 2018**

The minutes were **AGREED** by the Council and signed by the Chairman as a true record.

7. **Matters arising from the minutes of the meeting held on Monday 21<sup>st</sup> May 2018**

There were no matters arising.

8. **Shrine Traffic**

This had previously been dealt with.

9. **Speeding through Houghton St Giles. Result of Speed monitoring.**

There were no results as yet.

10. **Defibrillator installation. General update**

There was no progress.

11. **Memorial Bench**

James Goodley produced an invoice for £300 for installation of the bench and it was **AGREED** that this would be paid at the next meeting.

12. **Planning matters:**

- a) There were no results of any previous applications

b) The following applications were received and considered

<b>New planning applications for consideration</b>	<b>HPC Decision</b>
PF/18/1273 4 Fakenham Road, East Barsham, Fakenham, NR21 0LD	No objection

### 13. Finance:

a) **To receive, consider and authorise payment of invoices**

<b>Payment to</b>	<b>Description</b>	<b>Payment</b>	<b>Comment</b>
Mrs Grace Howlett	Reimbursement for payment to HMRC	£32.60	<b>AGREED</b>
Ms Tracey White	Outgoing Parish Clerk – Payment for period March 18 – May 18	£130.84	<b>AGREED</b>
	<b>Total</b>	£163.44	

b) **To record income received**

<b>Payment from</b>	<b>Description</b>	<b>Payment</b>
None received		

c) **Presentation of accounts**

There had been no movement of finances in the previous period.

d) It was **AGREED** that Grace Howlett would make enquiries with Barclays to close the Barsham Parish Council high interest account, which was no longer needed.

### 14. Correspondence:

a) **To receive correspondence that may require action to be taken**

There was no new correspondence that required action

b) **To receive correspondence for information only**

The Clerk had circulated various documents prior to the meeting detailing correspondence and links to emails & websites.

### 15. Any other business

The Clerk passed on information with regard to the web site from Simon Batty, who currently administrates the site. He asked for a fee of £80 per annum to post the agenda and minutes to the site. It was **AGREED** that the Clerk would take on this duty and would also post any other item that the Council would like to be added.

### 16. Date and time of next meeting

17<sup>th</sup> September 2018 7.30 pm Barsham Village Hall

Meeting closed at 9.40pm

\_\_\_\_\_ (Chairperson)

\_\_\_\_\_ (Date)

## APPENDIX I

### Report from Cllr Marie Strong

#### Recycling Centres

There have been statements floating about that because of charges at NCC's Recycling Centres 'Fly Tipping' has increased. Whilst a charge for bags of building rubbish has annoyed some people and continues to be debated I thought to clarify that the charges relates to building/D.I.Y rubbish and there remains many items which can be taken to the recycling centres with no charge (see emboldened below). Having raised various concerns with our Head of Waste I have copied his response:

'My thanks for passing on concerns to me. I can confirm that the throughput at some centres has dropped in the last two months, this is a pattern we have seen recently across the network of sites we provide and was expected as a part of the effect of the policy change, although it is clear that in April the weather also had an effect. We know this because, as an example, the tonnage of garden waste was down this April by around 6.5 tonnes compared to April last year at the Wells site and that is a pattern we have seen across the network and has also been seen in Suffolk. To address the concern the County Council understands how much these services are valued and appreciated by householders, and to underline that point the County Council has stated that these recent changes were in clear preference to closing sites or reducing hours further at any sites. It is also worth pointing out that in these recent changes we have ensured that several centres can now accept larger volumes of construction and demolition waste. I hope you can relay that development on to others who may not be aware of this improvement, as well as extending the reassurance that sites still accept all household items for free – things such as fridges, sofas, electrical items, furniture, recyclables and garden waste etc – more information is on this link if that is useful:  
<https://www.norfolk.gov.uk/rubbish-recycling-and-planning/rubbish-and-recycling/types-of-waste-we-accept>

## APPENDIX II

### Report from District Councillor – Tom FitzPatrick

#### 1. One year extension to current Waste And Related Services Contract

The current Waste and Related Services contract is due to end on the 31st March 2019 and the procurement of a new Waste and Related Services Contract has previously been agreed by

Cabinet. A joint procurement approach has been adopted with Breckland District Council and the Borough Council of Kings Lynn and West Norfolk in order to achieve the best possible deal. In response to the feedback from potential bidders for the new contract and to ensure the partnership

approach to procurement was maintained a one year extension to the current contract with Kier has been negotiated

#### 2. Financial Penalty Policy (Housing And Planning Act 2016)

Under this Act, local housing authorities can impose financial penalties of up to £30,000 as an alternative to prosecution for a range of offences within the Housing Act 2004. By adopting the Financial Penalties Policy the Council can be more effective when taking action against landlords who let sub-standard homes. It will also allow us to increase the resource available to carry out this work.

### 3. Sporting Centre Of Excellence

Now in its third year, the Sporting Centre of Excellence project fulfils part of one of the Council's main objectives targeting Health and Wellbeing. This project has been noted as a model of good practice, the only one of its kind in the UK. The first two years of this project have gone extremely well, with all of the participants improving. Many of the young people have been selected to represent the county in their chosen sport, and some competing at a national standard.

This initiative has demonstrated a great need to deliver high quality sports coaching to the young people of North Norfolk. It has bridged a gap between participation and performance, and allows access to those young people to take the next step and become a sporting star of the future.

### 4. Fly-tipping

North Norfolk District Council has recently successfully brought another prosecution for fly-tipping, with covert CCTV surveillance helping to secure the convictions. Two people running a business based in Holt Road, Gresham, pleaded guilty to the offences at Norwich Magistrates' Court on July 12.

NNDC brought the prosecution following a complaint of illegal dumping of green waste on Salthouse Heath. The subsequent installation of cameras at the heath caught the Pasques carrying out the fly-tipping.

One man pleaded guilty to two offences of depositing waste, on May 23 and June 7. His nephew pleaded guilty to a charge of being the owner of a vehicle from which waste was deposited between March and June.

In court, the first man claimed that his customer had led him to believe he was allowed to dump the green waste on the heath, but boths were told during sentencing they had been reckless and foolish by relying on the word of someone comparable to a "bloke down the pub".

The first was fined £400, with a Victim Surcharge of £30 and a contribution to costs of £534.25. the second was fined £130, with a Victim Surcharge of £30 and a contribution to costs of £534.25.

I asked the EDP only this morning to mount a campaign against fly tipping and to Name and shame the culprits who engage in this unnecessary and ant-social activity. I also asked that they publicised the real charges at County Recycling Centres to dispel some of the myths that everything taken there carried a charge.

#### 5. Success at the 2018 East Anglia Local Authority Building Control Excellence Awards

The District Council (NNDC) has scooped an award at the 2018 East Anglia Local Authority Building Control (LABC) Building Excellence awards. NNDC picked up the award at a ceremony held in the impressive surroundings of King's College, Cambridge, and will now see its entry put forward to the Grand Finals, which will be held in London in November.

The LABC Building Excellence Awards recognise the importance of building control in England and Wales in creating safe, accessible and sustainable buildings that are constructed to high standards. The awards, for which there are 14 categories, are a celebration of excellence in the construction industry and of quality and compliance with building regulations. The East Anglia awards cover Norfolk, Suffolk, Cambridgeshire and Essex.

The council took the top prize in the Best Partnership with a Local Authority Building Control Team category – a prestigious category that recognises the work of the council with its customers to deliver successful projects. It reflects a team effort between a private company and the public sector.

Tom FitzPatrick  
District Councillor