



Barsham Parish Council

Parish Council Meeting Minutes

Monday 16th September at 7.30pm, Barsham & Houghton Village Hall

In Attendance

Cllr Ross, Cllr Howlett, Cllr Fletcher, Cllr Goodley, Cllr Chapman, Cllr Fitzpatrick, Parish Clerk, there were no members of the public.

1 Welcome by the Chairman

Cllr Ross opened the meeting at 8.15pm and welcomed all those present.

2 Apologies

Apologies received from Cllr Laws, apologies accepted. Cllr Strong had to leave due to the meeting starting later than expected. Apologies accepted.

3 Declarations of interest

There were none.

4 Meeting adjourned to hear from Councillors and members of the public present

There was a small fire in the East Barsham bus shelter over the last bank holiday. Luckily a local resident was able to put it out but the fire brigade did attend the site. There was no damage.

The footpath up Water Lane near the chicken farm is inaccessible. It is believed that this only had permissive rights which has probably now expired.

The public footpath that goes down Barsham Hill and to the left also needs clearing. Clerk to report to Highways.

Cllr Fitzpatrick's report can be emailed to the Clerk if required.

Cllr FitzPatrick reminded the council of the Big Society Fund that may be able to help with funding for a new insulated floor for the hall. Sheringham Shoal Fund may also be able to help with funding. There were no further questions for Cllr FitzPatrick. Thanks, was given. Cllr FitzPatrick left the meeting.

SNAP meeting and crime newsletter will be uploaded onto the PC website.

5 Minutes of meeting from 15th July 2019 were approved and signed by the Chairman.

6 Matters Arising

There were none.

7 Shrine Traffic Update

Chairman agreed to move this item up the meeting to accommodate Cllr Chapman as he may have to leave the meeting early.

Cllr Chapman advised that the traffic to the last pilgrim meeting went past Green Way, which was not meant to happen. The agreement was that the traffic was meant to go through the pink cottages and into the back.

It was felt by the other Councillors that although the traffic management was not quite what was agreed, the majority of the traffic did still follow the system put in place and was free flowing and it was felt that the system worked well.

Next meeting is at 4th October 9.30am. The traffic will be monitored again discussed at the next PC meeting.

8 Defibrillator Update

Cllr Laws not present to report.

9 Planning Matters

9.1 There were none

9.2 There were none

10 Financial Matters

10.1 Current bank balance & reconciliation as at 16.09.19
Bank - Comm Acc. £1487.74. Playing Field Acc. £438.15. Bus. Acc. £4087.91.
Cashbook - £1487.74. Playing Field Acc. £438.15. Bus. Acc. £4087.91.

10.2 Clerk read out the list of invoices to be paid (see below). Invoices were AGREED.

Payment to	Description	Amount (£)
J Bond	Expenses	5.20
J Bond	Salary	233.34
Hempton PC	Stationery & Clerk Mobile	20.39
Ladywell	Payroll services	49.50
	Total	£308.43
Receipts from	Description	Amount (£)
Sampson	Allotment Rent	40
	Total	£40

10.3 Clerk circulated a 6 monthly budget monitoring document, detailing current spend against budgeted figure for the current financial year. To be circulated via email to all Councillors.

10.4 It was agreed that an internal auditor would be re-appointed for the year ending 2019/20. Clerk to organise with NPTS.

11 Correspondence

Email regarding a New Housing Initiative.
Email from Great Snoring PC regarding the use of a SAM2. We are able to share with Walsingham as they currently have a SAM2. Clerk will inform Great Snoring Clerk.

12 Councillor Training & Co-option

NPTS have dates available for group councillor training week commencing 7th October. Cllr Ross has already attended a Chairmanship session. Cllr Howlett is unavailable. Cllr Goodley to confirm his availability.

13 AOB & Items for inclusion at next meeting

Items for inclusion: -
Precept, Website, Open Spaces including grass cutting contractor 2020/21.

AOB

Cllr Goodley had heard from a NNDC Councillor regarding a complaint about the muck spreading and the smell. Cllr Goodley advised that it was cultivated within the 24 hour requirement period and the smell had gone by the next day. The Parish Council did not hear anything about it.

Clerk is organising a group Christmas meal at Qs Bistro in Fakenham in December. Any Councillors that would like to come along to reply to the email ASAP.

Notice board locations were discussed. Possible options are outside the village hall or next to the bus stop in East Barsham or in the car park area of the Barsham Arms. Further discussion required.

The grit bin has now been moved to the other side of the road, opposite the junction with West Barsham.

Clerk to follow up on grass cutting quotes and order a new sign for the gate.

Clerk reported damaged speed sign on junction with West Barsham Road.

14 Date of next meeting

18th Nov 2019, 20th Jan, 16th Mar 2020

Chairman closed the meeting at 9pm

Signed by Chairman: Date: