



Barsham Village Hall Committee

Meeting Minutes

Monday 20th January 2020 at 7pm, Barsham & Houghton Village Hall

Those present: Andrew Ross, Grace Howlett, James Goodley, Frank Chapman, Robert Fletcher, Jodie Bond, no members of the public.

1. **Welcome**

Andrew Ross (Acting Chairman) welcomed all those present.

2. **Apologies**

Sarah and Stuart gave their apologies. Apologies accepted.

3. **Approval of minutes**

The minutes from meeting of 18th November 2019 were agreed and signed by (acting Chairman).

4. **Treasurers Report & Financial matters**

Grace Howlett (acting Treasurer) circulated the treasurers report (see appendix 1).

We currently pay Calor Gas £15.45 every 3 months for gas. It was recommended that we consider topping up the gas fuel. The last time it was filled was in 2015 with 700ltrs.

500ltrs is the minimum amount we could top up which costs £350 plus VAT with our current supplier and should last 4 years approx. An alternative would be individual cylinders for £63 each which hold 93ltrs, and they are exchanged when you need another. There would be an additional upfront cost to have them set up, plus a cage to protect them would be additional cost. If we keep the tank as it is the supplier will keep the price the same as it was in 2015.

It was discussed and agreed that we would continue with the large tank. Jimmy agreed to contact Anglian Farmers to enquire about their costs and update the committee. The current price per litre is 69.05pence.

5. **Bookings & Advertising**

£62 had been received from Sarah for hall bookings. Jodie to confirm with Sarah what bookings they were for. Also, a wall chart / diary needs to be sourced for the hall wall so all bookings can be seen.

6. **Village Hall Events**

Grace had contacted Keys Arnold regarding a 'Valuation Day' they suggest Wednesday or Thursday afternoons. They will not charge for this. It was discussed and agreed that we would go ahead a book it for a Wednesday in May.

We will advertise it in the newsletter, local papers, social media etc. We will charge £3 per item to be valued and provided refreshments on the day. Grace to enquire with Keys whether they would sponsor or co-fund the event and provide some promotional material that we could share.

7. **Hall electrics / maintenance**

Plumber has carried out the works that were required.

A price had been received from an electrician. A price had also been received for solar powered motion lights.

Following discussion, it was agreed to disconnect the electrics from the container but postpone the new lighting until further notice. Grace will contact Matthew Fisher the electrician to disconnect the

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container from the fuse board. It was suggested that the container be removed entirely and the lawn mower stored in Jimmy's shed.

The ground source heat pump options were discussed and may be considered in the future. It was suggested that an upgraded gas boiler and new floor would be beneficial. Jodie to look into other funding streams.

8. Correspondence

There were none.

9. Committee Trustees / Members

Frank Chapman has now been added to the list of trustees.

10. AOB

There were none.

Meeting was closed at 7.44pm

Signed: Date:

APPENDIX 1

	Income				Expenditure			
July	Parish Council - Hire of Hall	200.00			55	Auto Electrical Mower Battery	38.57	
	Hire of Hall	34.00			56	Calor Gas	15.45	
August	A.Ross Hire of Hall	50.00			57	Wave/Anglian water	109.50	
					58	E'on	115.64	
					59	Paul Taylor boiler service	80.00	
	Income this quarter		284.00			Expenditure this quarter		359.16
October	Stalls at Fayre	20.00			60	Calor Gas	15.45	
November					61	Anglian Water	24.82	
					62	E'on	91.82	
					63	Steward Safety Supplies	106.56	
					64	Alan Boswell Insurance	952.50	
	Income this quarter		20.00			Expenditure this quarter		1191.15
19/11/2019	Closing balance							4073.97