



# Barsham Village Hall Committee

## Meeting Minutes

Monday 9<sup>th</sup> March 2020 at 7pm, Barsham & Houghton Village Hall

Those present: Andrew Ross, Grace Howlett, Frank Chapman, Robert Fletcher, Sarah Sampson, Jodie Bond, no members of the public.

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### 1. **Welcome**

Andrew Ross (Acting Chairman) welcomed all those present.

### 2. **Apologies**

Apologies received from Stuart Laws & Jimmy Goodley. Apologies accepted.

### 3. **Approval of minutes**

The minutes from meeting of 20<sup>th</sup> January 2020 were agreed and signed by (acting Chairman).

### 4. **Treasurers Report & Financial matters**

Grace Howlett (acting Treasurer) circulated the Treasurers Report (see appendix 1).

Payment from the Dog Training Club for the past 3 weeks had been received, totalling £18, and will be banked by Grace.

NNDC require the Hall Committees bank details again, Grace to contact them.

### 5. **Bookings & Advertising**

- Sarah is promoting the hall and responding to recommendations for venues on Facebook.
- Someone had made enquiries about having a children's party at the hall but would like to have a small bouncy castle. There was some discussion but it was agreed that the hall's insurance would need to be checked and the risk may be too great to consider a bouncy castle.  
  
Grace was also concerned about the cost for the amount of electricity that would be used to keep the bouncy castle inflated.
- It was agreed that a booking form and terms of hire must be agreed and issued to any potential hirers.
- The Dog Training Club has re-commenced and will be hiring the hall for 1 hour per week.
- There is a craft workshop booked for 19<sup>th</sup> April.
- A Wall calendar had been purchased and will be put up.

### 6. **Village Hall Events**

- Grace had submitted an article for the News & Views, advertising the Valuation Day on Friday 5<sup>th</sup> June 2020.

Keys have agreed to help advertise the event for us on their website and will produce posters for us to put up.

Grace has agreed to do refreshments on the day. Help will be required to set up tables and chairs etc.

- Ideas for the next event were discussed and it was agreed to organise a tabletop sale for Sunday 19<sup>th</sup> July, 10am until 1pm.

**7. Hall Electrics & Maintenance**

- The electrics to the container have now been disconnected. This means that the light is now disconnected, however this could be reconnected, if required, in the future.
- Sarah advised that the wheelie bin is not being emptied –Grace will contact NNDC.
- Update on the gas supply – Grace is waiting on Jimmy – Andrew has agreed to liaise with Jimmy and organise the gas supply, which will be due again in April.

**8. Correspondence**

***Bottle bank recycling***

Grace has spoken to Joanna at Walsingham PC, regarding recycling banks.

Following some discussion, it was agreed that a bottle bank would be the best option. Apply to Indigo who charge approx. £10 to unload each time, and then we could ask NNDC to buy each emptied load for approx. £52 each time. The money raised could be put into the playing field account to raise money for the maintenance of the play equipment.

It was agreed that the most suitable location for the bottle bank would be close to The Barsham Arms, but not on their land as that would be classed as commercial waste.

She advised how Walsingham combined the hall and parish council. We should publicise the fact that the pc would take over the custodian management of the hall.

***Combining the Village Hall with the Parish Council***

Grace had also spoken to Joanna about the Parish Council taking on the Village Hall.

Grace will look into this process further. If it were to happen the precept may increase. Local residents would be given priority over those living outside of the parish, for future hall hire, and potentially receive discounted hire charges.

It was agreed that Grace will invite Joanna to attend the Annual Parish Meeting to talk about this matter further. Joanna's help was much appreciated.

**9. AOB**

There were none.

Meeting was closed at 7.50pm

Signed: ..... Date: .....

**APPENDIX 1**

February		0		69	E'ON	120.14	***	*not yet drawn	
					bank balance as 20.02.2020	4384.99		<i>as bank statement</i>	
					bank balance when cheque cleared	4264.85			
<b>NNDC Rates for coming year due 1st April 2020</b>									
		250.88							