



# Barsham & Houghton Village Hall Committee

## Meeting Agenda

Monday 21 September 2020 at 8pm

Barsham & Houghton Village Hall

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1. Welcome by the Chairman and consider any apologies for absence
2. To discuss and approve minutes of meeting held on the 10 August 2020
3. Report from the Treasurer & Financial Matters
4. Bookings/Advertising
  - 4.1 Confirm the booking form and terms of hire
  - 4.2 School of dance
5. Village Hall Events
6. Hall Maintenance
7. Correspondence
8. AOB

Secretary: .....*JBond*..... Date...*15 September 2020*.....