



Barsham Village Hall Committee

Meeting Minutes

Monday 16 November 2020, 7pm

Those present: Andrew Ross, Grace Howlett, Stuart Laws, Frank Chapman, Jodie Bond, there were no members of the public.

1. Welcome by the Chairman and consider any apologies for absence

Andrew Ross welcomed all those present. Apologies received from Bob Fletcher, Jimmy Goodley. Apologies accepted.

2. To discuss and approve minutes of meeting held on the 21 September 2020

The minutes from meeting were agreed and signed by the Chairman.

3. Treasurers Report & Financial matters

Treasurer report (See appendix 1)

It is expected that a Grant for £1300 will be received from NNDC.

4. Bookings/Advertising

It was agreed that 1st Academy of Dance will be refunded for the month of November in line with the Government lockdown period where the hall has been closed between 6th November and 2nd December.

5. Village Hall Events

Due to the second Government Covid-19 national lockdown no events have been planned.

6. Hall Maintenance

Flooring

Quotations have been received for the floor repairs from Delta Plaster and Tim Curtis Building Services.

Following lengthy discussion it was agreed to go ahead with Tim Curtis to remove the rotten area of flooring and dispose of it. To then apply liquid dpm to subfloor and replace old flooring with new t&g moisture resistant flooring with underlay.

The existing vinyl tiles will be removed and disposed of and new Altro flooring will then be laid across the whole floor by MD Williamson Ltd. Total cost of the project will be £8144 (£3552 Tim Curtis plus £4592 MD Williamson Ltd).

Works could commence almost immediately which will enable 1st Academy to resume dance classes within a few weeks.

DRAFT until agreed at next meeting

Roof leaks

The sheet on the roof has prevented any further leaks for the time being as there are no more visible signs of water coming in.

7. Correspondence

There were none.

8. AOB

Mr Laws suggested that 8pm meeting start times are too late to accommodate all members, it was agreed that Mr Laws will check whether the Granary at West Barsham Brewery could be used as an alternative venue, and that it is suitable to accommodate members of the committee and public.

Due to the increase (approx £100 per month) in electricity costs since 1st Academy have occupied the hall the hire charges will be monitored and reviewed at every meeting (next meeting 11th January), with the option to discuss any alterations, if necessary, at the 6 month stage in March.

It was mentioned that the lighting could be changed for more energy efficient lighting to help reduce costs. Approach NNDC or Sheringham Shoal for funding. Further discussion required.

The meeting was closed at 7.30pm

Signed: Date:

Barsham and Houghton Village Hall									
Banking Movement July 2020 to June 2021									
1st July 2019	Opening Balance								14,190.92
Date	Income			Date	C/N	Expenditure			
August	Hire of Hall	12.00		August	73	Calor Gas	15.45		
					74	A.Ross gift to caretaker	100.00		
						Paul Taylor boiler			
					75	service	85.00		
					76	E'on	65.22		
						Expenditur		265.67	
						Balance at bank 31/8/20		13,937.25	
September	Amy Jarrett				77	Amy Jarrett	94.89	Blinds for Hall.	
	School of Dance	575.00			78	G.Howlett light fitting	8.50		
	Sale of Lawnmower	100.00				Repair window Cash			
					Cash	Contra against mower	40.00		
					79	Calor Gas	627.22		
October	Amy Jarrett	575.00			80	PPL Music licence	128.40		
					81	NNDC Black bin	92.80		
	Income		1250.00			Expenditure		991.81	
						Closing balance		14,195.44	26/10/2020
November	Amy Jarrett	575.00			82	Steward Safety Fire ext	43.80		
	may be refunded				83	Anglian Water	16.34		
					84	Calor Gas	15.45		
					85	E'on Electricity	324.93	not yet drawn	
					86	Boswell Insurance	1022.02	not yet drawn	
	Income	575.00				Expenditure		1422.54	
						Anticipated balance		13,347.90	

It was highlighted that the cost of electricity has increased since the last quarter.