



Barsham Village Hall Committee

Meeting Minutes

Monday 11 January 2021, 7pm

Those present: Andrew Ross, Grace Howlett, Stuart Laws, Frank Chapman, Robert Fletcher, Jodie Bond, there were no members of the public.

1. Welcome by the Chairman and consider any apologies for absence

Andrew Ross welcomed all those present. Apologies received from Jimmy Goodley. Apologies accepted.

2. To discuss and approve minutes of meeting held on the 16 November 2020

The minutes from meeting were agreed and signed by the Chairman.

3. Treasurers Report & Financial matters

Treasurer report (See appendix 1)

It was AGREED to refund 1st Academy of Dance for the month of November as previously agreed, and to arrange payment of the invoices for the flooring work.

Two grants had been received for £10,000 and £1334.

Grace will top up the gas tank in March when it is usually at the best price. All AGREED.

4. Bookings/Advertising

Due to the current Government Covid-19 national lockdown no bookings are being taken.

5. Village Hall Events

Due to the current Government Covid-19 national lockdown no events have been planned.

6. Hall Maintenance

The flooring work has now been completed and it looks very smart. There is some surplus flooring that will be kept under the stage and can be used for repairs in the future if necessary.

Grace requested that the under-stage area be cleared out and a full inventory taken. Items to be kept will be put back under the stage area for safe keeping, including the surplus flooring and some documents that have been found. Grace has agreed to temporarily look after the documents until the stage area is cleared. All AGREED to do this after the lockdown and it is possible to do so.

Grace confirmed that NNDC have removed the black bin. Black sacks are now kept in the front room of the Hall which will be used for rubbish. The black sacks will then be put out for collection.

The green bin is locked and will hopefully prevent people for dumping their own rubbish in it.

The Asbestos to the exterior at the rear end of the hall has still not been covered as a contractor has not been sourced yet. This will be monitored.

DRAFT until agreed at next meeting

Occasional checks will be carried out for damp or wet patches when it is possible to access the Hall, but it appears to look ok at the moment.

Stuart asked whether there was anything left in the container behind the Hall because the doors do not look very secure. Grace confirmed that it is locked and there are only a few items, such as ladders.

Stuart also asked whether the outside lighting to the rear of the Hall had been done and Grace confirmed that it had. 1st Academy had switched the motion lights off while the Hall is not in use to save electricity.

7. Correspondence

There were none.

8. AOB

There were none.

The meeting was closed at 7.20pm

Signed: Date:

Barsham & Houghton Village Hall account November and December 2020							
	Opening Balance	14,195.44					
November	Amy Jarrett	575.00			82 Steward Safety Fire ext.	43.80	
	may be refunded				83 Anglian Water	16.34	
					84 Calor Gas	15.45	
	NNDC Covid Grant	1334.00			85 E'on Electricity	324.93	
					86 Boswell Insurance	1022.02	
December	NNDC Covid Grant	567.07			87 Keith Durrant Plumbing	48.43	
					88 NNDC Waste bags	11.60	not yet drawn
	Income	2476.07			Expenditure		1482.57
					Anticipated balance		15,188.94